

ROOTS Contingency Plan ~ Spring term 2022

Group: ROOTS (Aigburth Community Church)	Site: Aigburth Parish Hall
People at Risk: ROOTS volunteers and young people	Additional Information: See Risk Assessment – Spring 2022.
Contact Person: Tommy Farrell / Jen Mcilveen Job Title: Assistant Pastor / ROOTS Volunteer	Review Date: 18 th February 2022

Insufficient Volunteers:

ROOTS session cancelled and parents informed prior to the event via WhatsApp group – ensure contact list is up to date.

Child becomes symptomatic during session:

- Isolate child in the kitchen space away from other attendees, in line with Government guidance for schools [here](#);

"If a pupil is awaiting collection, they should be left in a room on their own if possible and safe to do so. A window should be opened for fresh air ventilation if possible. Appropriate PPE should also be used if close contact is necessary."

An adult will be posted by the window of the kitchen door to maintain that the child is safe and keep them assured

- Contact parents to collect as soon as possible.
- Request parent's keep in touch to inform of subsequent test results if positive.
- Contact parent group afterwards if necessary to inform of a positive case (keep identity anonymous.)
- Clean the kitchen space after child has left.

Volunteer becomes symptomatic during session:

- Send home straight away or isolate in the kitchen space away from other attendees whilst waiting for lift.
- Ascertain safe numbers of volunteers to children – minimum of 6, contact emergency volunteer if necessary.
- Clean the kitchen space after they have left.